



Animal Welfare
League of Arlington

DEPUTY ANIMAL CONTROL OFFICER– Animal Welfare League of Arlington in Arlington, VA

Deputy Animal Control Officer

The Deputy Animal Control Officer enforces animal control ordinances and related laws, rules and regulations within Arlington County. In addition the Animal Control Officer conducts investigations and inspections, issues warrants, citations and warnings, and reports daily activities while also educating the public about relevant animal regulations and humane animal care. This position is based in Arlington, Virginia.

About the Animal Welfare League of Arlington

Since 1944, the Animal Welfare League of Arlington has been committed to improving the lives of animals. The League provides temporary care and refuge for homeless and suffering animals; places animals in loving responsible homes, provides animal control services to Arlington County, and subsidizes county funds to provide a wealth of animal welfare and community services. The Animal Welfare League of Arlington is a nonprofit 501(c)(3) organization.

The Animal Welfare league of Arlington is dedicated to creating a world where all companion animals find compassionate and permanent homes. For more information, please visit www.awla.org

Reporting Relationships

This position reports to the Chief Animal Control Officer and works within a team of 2-3 staff members. The Deputy Animal Control Officer will also work closely with all League staff, volunteers, and the public.

RESPONSIBILITIES

- Investigate all complaints of cruelty to animals and violations of state and local laws pertaining to keeping, raising and housing of all animals, both domestic and wild
- Respond to calls of injured or sick animals, both domestic and wild
- Respond to dispatched calls in priority order and determine appropriate action
- Investigate complaints of dogs running at large
- Enforce Arlington County's dog leash law and all other Animal and Fowl codes
- Investigate animal bite complaints, implement and release domestic animal quarantines, prepare and deliver specimens for rabies testing
- Patrol assigned areas as requested
- Educate the public while in the field regarding responsible pet ownership and animal laws and ordinances
- Assist other agencies in the county in resolving complaints pertaining to animals
- Work directly with the Commonwealth Attorney to prosecute violators of the animal and fowl code as well as the comprehensive animal laws of Virginia
- Conduct educational presentations to schools, civic associations and other organizations
- Prepare and maintain accurate database records and reports of all activities
- Ensure proper maintenance and safety standards are met for assigned vehicle and equipment
- Assist in shelter care of impounded animals when necessary
- Assist staff, volunteers and the public with information regarding situations such as nuisance or trapped animals and answers questions about animal control policies and laws



Animal Welfare
League of Arlington

- Perform emergency animal rescue service, emergency night call service, and animal first aid when required
- Perform euthanasia of animals as necessary

External Relations

- This position is required to interact directly with the public on a daily basis and serves as the frontline of defense to protect the health and safety of animals and humans. This position may from time to time work at the front desk in a customer service role.

Required Qualifications

- Professional work experience in an Animal Shelter or in an Animal Care environment
- Knowledge of animal care and behavior
- Willingness and ability to learn the comprehensive animal laws of Virginia, Arlington County animal and fowl code, and other applicable ordinances
- Pass the Virginia state mandated Animal Control Officer training course within one (1) year of employment
- Complete training and receive certification in euthanasia within six (6) months of employment
- Receive pre-exposure rabies vaccinations upon employment
- Excellent customer service and counseling skills
- Strong interpersonal skills and ability to maintain effective working relationships with other community professionals
- Demonstrated ability to engage, inspire and instruct people
- High school diploma
- Valid driver's license with a clean driving record
- Good physical condition with the ability to safely lift 50 pounds
- Flexible schedule with the ability to work evenings, weekends, holidays and rotating overnight on-call shifts
- Computer literacy
- Must live within 20 minutes of Arlington County(ADD)

Desired Qualifications (helpful but not required)

- Experience in the field of animal control
- Experience with "hands on" nonprofits
- Experience working with PetPoint

Personal Characteristics

- Dedication to the mission of Animal Welfare League of Arlington
- Ability to think analytically and problem solve, combined with a willingness to ask questions and work collaboratively
- Ability to communicate well with the public regarding sensitive and emotional situations
- Energetic, hard-working, and a team player
- Positive, enthusiastic, professional image in representing AWLA, both internally and externally
- Willingness to work long hours and be "on-call" at night, weekends and holidays to answer emergency calls for service
- Discretion with confidential information



Animal Welfare
League of Arlington

Travel Requirements

This position will require daily travel within the county of Arlington in a company issued vehicle and may require occasional additional travel in order to attend meetings and other community events

Typical Physical & Mental Demands

Requires frequent bending, reaching, stooping, kneeling, walking/standing, eye-hand coordination and manual dexterity sufficient to operate a keyboard, telephone, photocopier, calculator and other equipment or machinery. Will have exposure to injured and deceased animals, disinfectant solutions, and various weather conditions. May assist in animal restraint and deal with distressed animals, and could be subject to bites and scratches. May be required to lift heavy items (upwards of 50 lbs) or animals and be physically active. Requires normal range of hearing and eyesight to communicate with the public, volunteers, staff, and animals. Also requires flexibility and adaptability to work with frequent interruptions.

Must be comfortable around dogs, cats, small companion animals and all wildlife.

Will be required to receive rabies prophylaxis vaccine, hepatitis-B, and tetanus vaccinations.

Must have the ability to pass and become certified to perform euthanasia according to Virginia law.

Compensation

This is a full time, non-exempt, hourly position with medical benefits and vacation and sick time. The compensation for the position is within the SAWA median range with additional overnight/on-call compensation paid on a bi-weekly basis.

To Apply

Please submit the following application materials to Claudia West at jobs@awla.org with Deputy Animal Control Officer in the subject line:

- A thoughtful cover letter describing your interest in the position and relevant experience/qualifications
- Resume
- Salary requirements

Animal Welfare League of Arlington is an Equal Opportunity Employer, with a commitment to diversity in the workplace.

Applications will be considered on a rolling basis. Position will remain posted until filled. No phone inquiries, please.